



San Fernando Valley Academy

International Student Application Procedure

Application Procedure for International Students

Step One: Submit Forms

- Student Application Form
- English Teacher Recommendation Form
- Student Medical Record (Physician's Examination)
- Immunization record with the required California immunizations
- Transcript translated to English
- Sponsor/Host Information Form
- TOEFL/IELTS Score (Freshmen=25; Sophomore= 35; Junior= 45; Senior= 55)
- Legal (Notarize) Documents of the following:
 - Copy of recent bank statement translated to dollars for proof of financial viability (At least \$35, 000.00)
 - Legal document from parents giving guardianship to sponsor (local host/guardian)
 - Pay \$1,000 **non-refundable** Application Fee

Step Two: Interview

- Vice Principal/Registrar will call the applicant and conduct a telephone interview with the applicant via Skype.

Step Three: Acceptance Notification

- Admission Committee will call guardian to notify of acceptance.

Step Four: Acceptance Letter & Full Payment

- The I-20 and acceptance letter will be given to guardian after the registration, full tuition, and other fees have been paid.

Step Five: SEVIS

- Upon receiving your I-20 form, immediately contact the registrar regarding SEVIS.

Step Six: Visa Appointment

- Set up an appointment to apply for an F-1, student visa, with your home embassy. If the student visa is denied, the tuition will be refunded (minus application and registration fees).

Step Seven: English Placement Test

- Student will be given an English Placement Test when the student report to San Fernando Valley Academy.